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MEMORANDUM FOR: See Distribution

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DCI and DDCI Meeting with Secretary and Deputy

Secretary of Defense on Friday, 4 November 1983

1. The Director and Deputy Director are scheduled for a breakfast meeting with Secretary and Deputy Secretary of Defense on 4 November 1983 at 0745 hours. It is requested that any suggestions you may have for nossible topics to be raised be identified by phone to office (extensions , by 1700 hours, 1 November, in order to forward these topics to the Director for his consideration. A negative response is requested.

2. For those topics selected by the Director, please prepare succinct talking points to cover key issues and forward any backup material you deem appropriate. These materials should be forwarded to (SA/DCI/IA) by 1700 hours, 2 November.

Thomas B. Cormack Executive Secretary

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